



St. Mary

CHAMBER OF COMMERCE

Application for Board Membership

Thank you for your interest in becoming part of the St. Mary Chamber of Commerce Board of Directors. To apply for Board membership, your business must be in St. Mary Parish and be a current member of the Chamber. You must also be willing to contribute your time, talent, and treasure so that the Chamber can grow and successfully hold events for the community.

Overall Responsibility:

The Board of Directors serves as the policy body of the St. Mary Chamber of Commerce. It is responsible for approving the annual Business Plan and budget. The Board shall further be responsible for reviewing the year-to-date financial reports presented by the Treasurer. All the government and policy-making responsibilities of the Chamber will be vested in the Board of Directors, which will control its property, be responsible for its finances, and direct its affairs.

Member of the Board of Directors Duties:

1. Annually, directors shall be elected to serve for two (2) years, or until their successors have qualified and are elected. Directors who are serving in officer positions may have the two-year term extended to fulfill the obligation and term of that office and all officer positions through the position of Immediate Past Chairman.
2. Accountable to the Chamber Board of Directors.
3. Attends board meetings and important related meetings on a regular basis. The Full Board of Directors meets the last Monday of every month at 12:00 PM. Locations alternation between the East and West End of the Parish. Meetings last 1- 1 ½ hours.
 - a. A quorum of 50% plus one will be required. Should it be necessary, a telephone vote may be conducted.
 - b. Any Board of Directors member who has been absent from two (2) consecutive regular meetings of the Board of Directors or misses more than 30% of the regular scheduled meetings in a calendar year is subject to termination at the discretion of the Board. This does not include any special meetings called. Extenuating circumstances can be excused at the discretion of the Board of Directors.
4. Make a serious commitment to participate actively in Chamber Committee work.
5. Volunteers for and willingly accept assignments and complete them thoroughly and on time.
6. Stays informed about committee matters, prepares themselves well for meetings, and reviews and comments on minutes and reports.
7. Build a collegial working relationship with other committee members that contributes to consensus.
8. Participates in the committee's annual evaluation and planning efforts.
9. Advocate for the Chamber by recruiting new members, fundraising, and speaking positively about the work of the organization.

Please provide the following personal information.

Name: _____

Business Name: _____ Industry: _____

Business Website: _____

Title: _____ Years with Company: _____

Business Address: _____

City: _____ Zip: _____ State: _____

Business Phone: _____ Cell Phone: _____

Email: _____

Please complete the following questionnaire so that the Chamber can make the best use of your talent and expertise and offer you the most rewarding experience.

Please write a short statement as to why you would like to serve on the Board of Directors.

Is serving on the Board of Directors a:

- Company requirement Company encouragement Personal interest

Please check the skills you will contribute to the Board:

- | | | |
|--|---|--|
| <input type="checkbox"/> Management | <input type="checkbox"/> Leadership | <input type="checkbox"/> Retail |
| <input type="checkbox"/> Education | <input type="checkbox"/> Public Speaking | <input type="checkbox"/> Accounting |
| <input type="checkbox"/> Community Service | <input type="checkbox"/> Economic Development | <input type="checkbox"/> Event Planning |
| <input type="checkbox"/> Marketing | <input type="checkbox"/> Restaurant | <input type="checkbox"/> Training |
| <input type="checkbox"/> Fundraising | <input type="checkbox"/> Grant Writing | <input type="checkbox"/> Non-Profit Experience |
| <input type="checkbox"/> Investment | <input type="checkbox"/> Special Events | <input type="checkbox"/> Lobbying |
| <input type="checkbox"/> Finance | <input type="checkbox"/> Public Relations | <input type="checkbox"/> Strategic Planning |

Other: _____

Please list any other chambers, committees, organizations, and boards you serve/served on. Include the number of years as well.

Please write a short statement on how the St. Mary Chamber of Commerce would benefit from your involvement on the Board of Director.

Community Involvement and Activities:

Please tell us anything else you would like to share about yourself.

Please return this completed application to the Chamber of Commerce via mail or email.